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WRITTEN PROCEDURES – ALL DECEDENTS

Mullins Memorial adheres to the following procedures and process when all deceased individuals enter the facility for the first time and adheres to the same process when a decedent enters the crematorium side of the facility for the first time, if being cremated.

The precise procedure for cremation or burial decedents follows:

- 1.) Name of deceased, date, time and associate name entering is entered into the “FAMILIES SERVED LOG IN” binder.**
- 2.) Name of deceased, date of death, date of birth if available and Mullins Memorial is written on the white ID tag and placed around the left ankle; right ankle if no left exists.**
- 3.) Deceased is then wrapped in a sheet and plastic covering and placed into refrigeration OR**
- 4.) Deceased is placed on the embalming table for embalming**
- 5.) Once all authorizations are received for cremation and legal time frame elapsed, the decedent is then signed out of refrigeration and transferred to the crematory side of the building**